

Dr. NTR UNIVERSITY OF HEALTH SCIENCES  
(AFFILIATION OF DENTAL COLLEGES) STATUTES

In exercise of the powers conferred by sub-section (2) of Section 31 of the University of Health Sciences Act, 1986 (Act No.6 of 1986), the Executive Council of the University of Health Sciences, Vijayawada hereby makes the following detailed statutes in respect of affiliation of new Dental Colleges.

STATUTES

- 1 (i) These statutes may be called the University of Health Sciences (affiliation of Dental Colleges) Statutes.
  - (ii) They shall come into force from the date of assent of the Chancellor.
2. The words and phrases used in these statutes shall, unless expressly explained otherwise, have the same meaning as they have with reference to the University of Health Sciences (Act No.6 of 1986) hereinafter called 'the Act'.
3. It shall be necessary for the proposed Dental College seeking affiliation to the University of Health Sciences, Vijayawada for starting I year BDS Degree course to apply to the University for **Certificate of Provisional affiliation** / consent of affiliation to University of Health Sciences, Vijayawada. The application shall be in the Form I (A) and Form I (B) annexed to these statutes.
4. (1) (i) Only Government/ Educational Trust / Society hereinafter referred to as 'applicant' with sufficient financial soundness and which satisfy the conditions stipulated hereunder in substitute (ii) shall be eligible for consent of affiliation for starting a Dental college.
  - (ii) Conditions to be satisfied by the applicant for applying for **Certificate of Provisional Affiliation** and consent for affiliation.
    - (a) The applicant shall locate the proposed college in proximity of a Medical College and shall get an undertaking of the said Medical College to the effect that the said Medical College shall facilitate training to the students of the proposed Dental college in the subjects of Medicine, Surgery and Allied Medical Sciences.
    - (b) Where no Medical College is available in the proximity of the proposed Dental College, the proposed Dental College shall have hospital facilities with a General Hospital which is having provision of atleast 100 beds and which is located within 10 KM radius of the proposed Dental College. It shall be the duty of applicant to produce evidence that the infrastructure facilities such as teaching Pre-clinical, Para-clinical and allied medical sciences are owned by the proposed Dental College itself.
    - (c) The proposed Dental College shall own and possess not less than 5 (five) acres of contiguous land with constructed area as shown below to set up the proposed Dental College.
- (2) Application from individuals for **Certificate of provisional affiliation** / consent of affiliation will not be entertained.
5. The application for **Certificate of Provisional Affiliation** and consent of affiliation from the University of Health Sciences, Vijayawada, shall be **submitted** in Form-I Annexed with these statutes addressed the Registrar of University of Health Sciences, Vijayawada and shall be submitted to the Registrar alongwith permission of Govt. of Andhra Pradesh to establish the proposed Dental College in 5 copies before 1<sup>st</sup> September of the academic year preceding to which affiliation is sought for.

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6. (1) The application for Certificate of provisional affiliation and for consent of affiliation shall accompany the Essentiality Certificate issued by the Govt. of Andhra Pradesh along with Demand Draft for a sum of **Rs.50,000/-** (Rupees fifty thousand only) or such an amount as may be prescribed by the Executive Council from time to time drawn in favour of the Registrar, University of Health Sciences, Vijayawada towards inspection fee and shall contain the following particulars namely:-
- Name of the Trust / Society with full address.
  - Name of the proposed Dental College;
  - Address where the Dental College is to be located with Telephone number, etc.,
  - The number of students proposed to be admitted in the first year of the course;
  - The availability of land, building and other facility of training available to the students to be admitted
  - Certified copy of essentiality certificate issued by Government of Andhra Pradesh for establishing the proposed Dental College;
  - Ready built area available for accommodation of the academic complex.
  - Residential quarters for the staff of the college;
  - Playground;
  - Hostel; and such other particulars.
- 7) On receipt of the application for **Certificate of Provisional Affiliation** / consent for affiliation, the University shall scrutinise the same and verify by deputing an Inspection Committee, whether the conditions required to be fulfilled by the applicant to become eligible to receive the said **Certificate of Provisional Affiliation** / consent of affiliation as may be required by University of Health Sciences, Vijayawada from time to time.
- 8) The Inspection Committee shall specifically examine whether the following conditions are fulfilled by the applicant and make a detailed report to the University.

Conditions to be fulfilled by the Trust / Society to become eligible to receive the **Certificate of Provisional Affiliation**.

- The applicant shall satisfy the University that he has clear title to the lands without any encumbrance and shall furnish the title deeds and such other documents as required by the University from time to time in this regard.
- The applicant shall satisfy the University that the Pre-clinical, clinical and laboratory facilities of the proposed Dental College are available in the same campus which forms the academic complex and is located in the minimum areas of 5 (five) acres of continuous land. The residential quarters, playground and hostels shall be as far as possible be located in the campus where the college is proposed to be located. However, where the lands are shown in more than one place, these facilities may be located in the next nearest of the proposed Dental College.
- The applicant shall own and possess a ready built area of **as prescribed below i.e., as per D.C.I. in accordance to intake of students sanctioned by Government of A.P.** suitable for starting the I year BDS degree course in a Dental College with proper sanitation facilities, provision for safe drinking water, adequate water supply for clinical and laboratory purposes, library, store rooms, toilets for students, staff and patients (separately for men and women) and such other facilities which shall be necessary from time to time as may be specified by the University in this regard.

	<b>40 students</b>	<b>60 students</b>	<b>100 students</b>
<b>I BDS</b>	<b>16,000 sqft.</b>	<b>24,000 sq.ft</b>	<b>40,000 sq.ft</b>
<b>II BDS</b>	<b>24,000 sqft</b>	<b>36,000 sq.ft.</b>	<b>60,000 sq.ft</b>
<b>III BDS</b>	<b>32,000 sqft.</b>	<b>48,000 sq.ft</b>	<b>80,000 sq.ft</b>
<b>IV BDS</b>	<b>40,000 sqft</b>	<b>60,000 sq.ft</b>	<b>1,00,000 sq.ft.</b>

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- d) shall appoint a qualified Principal for the proposed Dental College.  
 e) shall obtain consent letters for appointment of qualified staff members for the departments as detailed below which are absolutely essential to become eligible to start the first year BDS course of study. In accordance to intake sanctioned by the Govt.of Andhra Pradesh.

**(Example: for an annual intake of 40)**

<b>Prof-cum-Principal in any speciality Of Dental Science</b>	<b>1 ft</b>
<b>Asst.Prof. of Prosthetics</b>	<b>2 ft</b>
<b>Asst.Prof. of Anatomy</b>	<b>1 pt</b>
<b>Asst.Prof. of Physiology</b>	<b>1 pt</b>
<b>Asst.Prof. of Biochemistry</b>	<b>1 pt</b>
<b>Tutors in Dentistry</b>	<b>12 ft</b>
<b>Librarian</b>	<b>1 ft</b>

**(ft - full time; pt - part time)**

9. The University if fully satisfied on the basis of the report of the inspection commission that all the conditions required to be fulfilled by the applicant are fulfilled shall issued a **Certificate of Provisional Affiliation** / consent of affiliation as prescribed by D.C.I., New Delhi, to the applicant to enable the applicant to make further arrangements to start the first year BDS degree course of study in the proposed Dental College.
10. The issue of the **Certificate of Provisional affiliation** / consent of affiliation alone shall not confer any right on the applicant to start the BDS degree course of study.
11. The applicant on receipt of the Certificate of provisional affiliation / consent of affiliation shall submit an application for permission of Central Government as required under regulations 1993 on establishment of new Dental Colleges of Dental Council of India.
12. The applicant on receipt of the permission from Government of India (**i.e, after receipt of letter of intent**) shall apply to the University for provisional affiliation for first year BDS degree course in Form III annexed with these statutes and shall fulfill the conditions stipulated in statute 13 to enable the University to appoint and send an inspection committee to the proposed Dental College.
13. The applicant shall, before applying for affiliation for the first BDS Degree course of study fulfil the following conditions, namely:-

- a) Shall have obtained the permission of the Government of India.  
 b) Shall appoint a qualified principal for the proposed Dental College.  
 c) **Shall appoint qualified teaching staff for the departments, in accordance to intake sanctioned by Govt.of India / DCI., New Delhi, as per D.C.I. Norms to become eligible to start the first year BDS degree course of study;**

**(Example: For an annual intake of 40 students)**

<b>Prof-cum-Principal in any speciality Of Dental Science</b>	<b>1 ft</b>
<b>Asst.Prof. of Prosthetics</b>	<b>2 ft</b>
<b>Asst.Prof. of Anatomy</b>	<b>1 pt</b>
<b>Asst.Prof. of Physiology</b>	<b>1 pt</b>
<b>Asst.Prof. of Biochemistry</b>	<b>1 pt</b>
<b>Tutors in Dentistry</b>	<b>12 ft</b>
<b>Librarian</b>	<b>1 ft</b>

**(ft - full time; pt - part time)**

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other supporting staff as per Dental Council of India regulations.

Qualifications and teaching experience for the teaching staff shall be as given below:

Prof-cum Principal in any Speciality of Den.Science	:	A BDS degree of an Indian University an equivalent qualification / Postgraduate qualification in the subject and with 5 years teaching experience after the Post - graduate qualifications. Experience as Professor not less than 5 years experience.
Professor	:	A BDS degree of an Indian University an equivalent qualification / Postgraduate qualification in the subject and with 5 years teaching experience after the Post - graduate qualifications.
Asst. Professor	:	A BDS degree of an Indian University or an equivalent qualification with Postgraduate qualification in the subject.
Asst. Professors in Medical subjects	:	As prescribed by the Medical Council of India for such posts.
Tutors in Dentistry	:	A recognised BDS degree of an Indian University.

d) The applicant shall produce evidence to the effect that the proposed Dental College is fully equipped in the following aspects:

- i) Teaching in Anatomy, Physiology and Biochemistry;
- ii) Dental materials and pre-clinical equipments;
- iii) Prosthetics laboratory in a minimum space of 2400 sft.
- iv) Histology laboratory in a minimum space of 900 sft.
- v) Physiology laboratory in a minimum space of 1200 sft.
- vi) Biochemistry laboratory in a minimum space of 1200 sft.
- vii) Library 2400 sft.

Explanation: Each of the laboratories must be fitted with work benches and furniture required for 40 students. The Prosthetic laboratory must have all the equipments prescribed as essential by the Dental Council of India. The applicant shall constitute a Central Library with atleast 500 relevant books for the students.

- e) The applicant shall constitute an Anatomy-cum-demonstration hall in a minimum space of 1200 sft.
- f) The applicant shall arrange for a cadaver store room in the minimum space of 200 sft.
- g) The applicant shall provide staff rooms for all the departments with sectional libraries and separate toilets for men and women.
- h) The applicant shall provide a separate administrative office with a minimum space of 2400 sft. And provide a suitable computer for maintenance of office and academic records.
- i) The applicant shall maintain atleast 10 dental chairs with associated equipments and instruments fully installed in the out-patient department which shall be functional at the time of inspection.
- j) The applicant shall run hospital atleast with 10 beds within the campus with an out-patient department, casualty and emergency management room. The above hospital shall be managed by qualified doctors and adequate para-medical staff and other staff who shall be in a position to attend on emergencies throughout the day.
- k) The applicant shall provide adequate space and equipment for extra curricular activities of the students.

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- 14) The applicant after fulfilling the conditions stipulated in the above statutes, shall intimate the fact to the University in writing along with the Demand Draft for a sum of Rs. **50,000/-** (Rupees fifty thousand only) or such amount as may be prescribed by the Executive Council from time to time drawn in favour of the Registrar, University of Health Sciences, Vijayawada towards the inspection fee payable to the University and shall request the University to depute the inspection committee.
- 15) On receipt of the above intimation the University shall send its inspection committee to inspect the facilities available at the proposed Dental College and to submit report to the University as to the satisfactory fulfilment of the conditions required to be fulfilled. The inspection committee shall also report the lacunae, if any, in the fulfilment of any of the conditions required to be fulfilled and also advise as to the capability of the applicant Trust / Society to rectify the lacunae within a period of two months. In case there are lacunae in the fulfilment of the conditions, the University may conduct re-inspection on payment of a sum of Rs.10,000/- (Rupees ten thousand only) or such amount as may be prescribed by the Executive Council from time to time towards the re-inspection fee by way of Demand Draft in favour of Registrar by the applicant and shall receive a final report from the inspection committee.
- 16) **Basing on the satisfactory report of inspection commission / consideration of committee's report by University authorities** the University shall grant provisional affiliation for the first year BDS course of study after collecting affiliation fee such amount as may be prescribed by the Executive Council from time to time from the applicant by means of a demand draft drawn in favour of Registrar, University of Health Sciences Vijayawada.
- 17) It shall be competent for the University to withdraw the provisional affiliation granted herein by giving three months notice stating the reasons therefor to the applicant.
- 18) **The applicant shall show evidence of an annual income** to facilitate the proper running of the Dental College. This is only a portion of the liability which the college is likely to incur every year towards payment of salaries to the staff and the maintenance of the college.
- 19) (1) The provisional affiliation granted by the University shall be only for the first year BDS degree course of study.
- (2) Every college shall have a duly constituted Governing Body or Managing Committee with the representatives of the teaching staff, to advise the Principal in the internal affairs of the college. The Governing Body shall also have at least two representatives of the University nominated by the Vice-Chancellor and one representative of the Government of Andhra Pradesh from the Medical Education Department nominated by the Government. A record of the proceedings of the said Governing Body/ Managing Committee shall be maintained by the Principal who shall be the Secretary to the Governing Body/ Managing Committee.
- The Governing Body shall have as its members among other members not less than 7 or not more than 10 persons including
- a) the Principal of the College (Ex-Officio),
  - b) Two persons nominated by the Vice-chancellor to represent the University
  - c) One person nominated by the State Government to represent the Government from Medical Education Department and
  - d) One person from the teaching staff of the college concerned by election from among themselves.
- 3) The members nominated by the University under sub-statute(2) shall hold office for a period of two years. Any change in the Governing Body of the college shall be reported to the University immediately .

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- 4) The Dental College shall furnish a budget for each year of study and a separate development budget which will cover the expenses for the fulfillment of the requirements prescribed for the second year BDS degree course of study.
- 5) The Governing Body of the College shall meet atleast once in three months to consider the budget estimates and such other matters as may arise in its working. It shall meet in May-June each year to consider the Annual Report, the audited statement of accounts, changes in the staff, subjects or courses in which fresh affiliation or approval is to be sought in the following year. A copy of the notice of the meeting shall be sent to the nominee of the University, with a copy to the Registrar, atleast fifteen clear days before the date of the meeting. A copy of minutes of the meeting shall also be sent to the nominee of the University and the Registrar within fifteen days of the meeting.
- 6) College shall have a duly constituted selection committee for recruitment to the teaching staff and there shall be atleast two representatives of the University nominated by the Vice-chancellor on it. The Vice-chancellor or his nominee shall be the Chairman of the Selection Committee. The recommendations made by the Selection Committee shall be reported to the Vice-chancellor for approval, he shall satisfy himself they meet the requirements of the University .

**Note: Exemption was given to minority educational institutions towards above statutory provisions 20 (1) to (6), but they have to submit separately a certificate declaring minority status towards proposed Dental college, from concerned authorities i.e., Govt.of AP.**

- 20) By the time six months period is left for the first BDS degree examinations **or in the month of April** the applicant shall apply to the University for affiliation of the second year BDS degree course in Form III annexed with these Statutes. Before applying so, the following facilities and departments with the staff members stipulated herein have to be provided in the Dental College, and the details thereof shall be furnished in the said application. A demand draft for Rs.50,000/- (Rupees fifty thousand only) or such amount as may be prescribed by the Executive Council from time to time drawn in favour of Registrar, University of Health Sciences enclosing along with the application towards inspection fee.
  - a) The number of dental chairs with necessary equipments and instruments shall be increased to the minimum of **25 numbers or as per D.C.I. norms from time to time, and the norms of Dental Council of India regarding procuring Dental chairs for the college as follows:**

	<b><u>40 students</u></b>	<b><u>60 students</u></b>	<b><u>100 students</u></b>
<b>I BDS</b>	<b>10 Nos.</b>	<b>10 Nos.</b>	<b>10 Nos.</b>
<b>II BDS</b>	<b>20 Nos.</b>	<b>20 Nos.</b>	<b>25 Nos.</b>
<b>III BDS</b>	<b>40 Nos.</b>	<b>60 Nos.</b>	<b>100 Nos.</b>
<b>IV BDS</b>	<b>80 Nos.</b>	<b>120 Nos.</b>	<b>200 Nos.</b>
<b>H.S.</b>	<b>100 Nos.</b>	<b>150 Nos.</b>	<b>250 Nos.</b>

- b) There shall be facilities created for the general Pathology department. It shall have a laboratory with a minimum space of 1200 sft. There shall be a sectional library, store room and staff room in the same departments.
- c) Microbiology department shall be constituted. It shall have a laboratory with a minimum space of 1200 sft. In addition, a sterilisation room, staff room with sectional library and store room must be available for the department
- d) The management shall create a Pharmacology department. It shall have a laboratory with a minimum space of 1200 sft. There shall be a separate store room and staff room with a sectional library.

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- e) A multi purpose hall shall be ready which can be used for the purposes of seminars, symposia and for the conduct of the examinations. The hall must have a capacity to seat atleast 100 students comfortably.
- f) All the conditions stipulated while granting provisional affiliation for the first year BDS Degree course should have been fulfilled.
- g) The following additional staff will be appointed:
- |   |      |
|---|------|
| Prof.of Oral Pathology including Dental Anatomy | 1 ft |
| Prof.of Operative Dentistry                     | 1 ft |
| Asst.Prof.of Microbiology                       | 1 ft |
| Asst.Prof.of Pathology                          | 1 ft |
| Asst.Prof.of Pharmacology                       | 1 pt |
| Tutors in Dentistry                             | 3 pt |
| Asst.Librarian                                  | 1 pt |
- 21) On receipt of the application for affiliation for the second year BDS degree course of study the University shall send its Inspection Commission before the commencement of the **second** BDS Degree course.
- 22) The Inspection Committee sent by the University shall inspect the facilities available in the college and report to the University as to whether all the facilities required to be provided by the college are actually provided. The Inspection Committee shall also point out in its report the lacunae, if any, in the fulfilment of the conditions, required to be fulfilled and also advise as to the capability of the college to rectify the lacunae within a period of two months. In case there are lacunae in the fulfilment of the conditions, the University may conduct re-inspection on payment by the applicant of a sum of Rs.10,000/- (Rupees ten thousand only) or such amount as may be prescribed by the Executive Council from time to time by means of a Demand Draft drawn in favour of the Registrar, University of Health Sciences, Vijayawada towards the re-inspection fee and shall receive a final report from the Inspection Commission.
- 23) After a detailed examination of the final report of the Inspection Committee, if the University is fully satisfied as to the fulfillment of the conditions for the affiliation for the second year BDS Degree Course of study. On receipt of the intimation from the applicant college that all the staff members appointed a pursuance of the above statutes are in a position to start the teaching course the University shall, after collecting the amount as fixed by the Executive Council from time to time from the applicant towards the affiliation fee and administration fee University shall grant provisional affiliation for the second BDS degree course of study. IT shall be competent for the University with draw the provisional affiliation granted here in by giving three months notice stating the reasons therefore to the Management of the College.
- 24) By the time only six months period is left for the II BDS students to take up the II BDS students to take up the second BDS examination, **or in the month of April before starting III BDS Course** the Management of the Dental College shall apply to the University for affiliation of the Third BDS degree course of study. In the said application for the following details shall be furnished, before applying so, the following facilities and departments with the staff members stipulated here in shall also have to be provided for by the Management of the Dental College:

Additional Departments:

- a) General Medicine Department
- b) General Surgery Department
- c) Preventive and Community Dentistry Department

Explanation: There shall be staff rooms with sectional Libraries and store-room for each of the above mentioned departments.

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Additional Staff:

a) Professor in Medicine	1
b) Professor Reader in Surgery	1
c) Asst.Professor of Surgery	1
d) Asst.Professor of Medicine	1
e) Professor in Oral Surgery	1
f) Professor in Periodontia	1
g) Professor in Orthodontia	1
h) Asst.Professor in Dentistry for each branch of Dental specialities as prescribed by the Dental Council of India	9
i) Asst.Professor of Anaesthesia	1

Additional Laboratories:

- Prothetics Department Laboratory with a minimum spare of 1200 sft.
- Conservative Dentistry Dept. Laboratory with a minimum space of 1200 sft.
- Orthodontia Dept. Laboratory with a minimum space of 1200 sft.
- Pedodontia Dept. Laboratory with a minimum space of 1200 Sft.

Additional Provisions:

- The equipments for laboratories and the connected departments shall be in accordance with the regulations as prescribed by the Dental Council of India.
  - The Dental chairs along with equipments and instruments shall be increased to 40 members.
  - The Library facilities for the students shall be expanded to provide for 2,000 books covering all the subjects in the entire course, and 10 current journals in different specialities.
  - The college shall have 3 lecture theatres each to accommodate 100 students.
  - There shall be a staff research laboratory with a minimum space of 1200 sft.
  - The permanent hostel building for men and women students shall be completed before the end of the Second year course.
  - There shall be separate registration and sections for the put-patients and in-patients.
  - The facilities for sports and extra-curricular activities for the students shall be strengthened.
  - The college shall be equipped with audio-visual teaching Aids, photo copies and photographic section etc.
- 25) On receipt of the application for affiliation of the third year BDS degree course from the Management of the Dental College, the University shall send its Inspection Committee before the commencement of the III Year BDS degree Course. The application for affiliation shall be accompanied by a bank draft for Rs.50,000/- (Rupees fifty thousand only) or such amount as may be prescribed by the Executive Council from time to time drawn in favour of the Registrar, Dr. NTR University of Health Sciences, Vijayawada towards inspection fee.
- 26) The Inspection Commission sent by the University shall inspect the facilities made available by the Management of the College and report to the University as to whether all the facilities required to be provided by the College are provided. The Inspection Commission shall also point out in its report the lacunae, if any, in the fulfillment of the conditions required to be fulfilled and also advise as to the capability of the College to rectify the lacunae within a period of two months. In case there are lacunae in the fulfillment of the conditions the University may conduct reinspection on payment by the applicant a sum of Rs.10,000/- (Rupees ten thousand only) or such amount as may be prescribed by the Executive Council from time to time towards the re-inspection fee and shall receive a final report from the Inspection Commission.
- 27) After a detailed examination of the final report of the Inspection Committee, if the University is fully satisfied as to the fulfillment of the condition for the affiliation for the third BDS Degree course of study.

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- 28) On receipt the intimation from the applicant college that all the staff members appointed in pursuance of the above statutes are in position to start the teaching course and after collecting amount specified by Executive Council from the college towards affiliation fee and administration fee for the third BDS degree course of study, University shall grant provisional affiliation for the third year BDS course of study. It shall be competent for the University to withdraw the provisional affiliation granted herein by giving three months notice stating the reasons thereof of the Management of the College. The interest accrued on the fixed deposits shall be spent on the maintenance of the Dental College.
- 29) The provisional affiliation granted above by the University shall be only for the third BDS course of study. There upon the University shall permit the College to admit the students in the third BDS course of study.
- 30) By the time only six months period is left for the third BDS students to take up the third BDS degree examinations **or in the month of April before starting IV BDS Course**, the management of the Dental College shall apply to the University, for affiliation of the fourth year BDS degree course of study. In the said application the following details shall be furnished. Before applying so, the following facilities and departments with the staff members stipulated herein shall also have to be provided for by the management of the Dental college.
- i) There shall be a Dental clinical Department with separate sections for the following specialties in the out-patient wing:
    - a) Prosthodontics and Crown and Bridge
    - b) Conservative Dentistry including Endodontics
    - c) Pedodontics
    - d) Oral Surgery
    - e) Periodontics
    - f) Orthodontics
    - g) Oral Medicine (Oral diagnosis) and Radiology
  - ii) The Dental Hospital shall have the fully equipped operation theatre complex with requisite staff in addition to a dispensary with adequate stock of drugs and pharmacists for disbursement of the drugs. The Dental Hospital and the clinic shall have the equipment as prescribed by the Dental Council of India. The dental chairs and the units shall be available in the ratio of 1:1 for the clinical students.
  - iii) The college shall have atleast one bus for the use of the students.
  - iv) The following provisions shall have to be made available by the Dental College, while applying for affiliation for the fourth year BDS degree course of study namely:
    - a) Auditorium
    - b) Separate examination hall
    - c) Faculty recreation hall
    - d) Animal house
  - v) The following dental staff shall be appointed while applying for affiliation for the fourth year BDS degree course of study; viz.,
 

a) Physical Education Director	1
b) Social Worker	1
c) Radiographer	1
d) Dark Room Assistant	2
e) Adequate number of para-dental staff	
f) Adequate number of nurses	

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- 32) On receipt of the application for the fourth year BDS degree course from the management of the Dental College the University shall send its inspection Committee atleast before the commencement of the third year BDS degree examination. The application for affiliation shall be accompanied by a demand draft for Rs.50,000/- (Rupees fifty thousand only) or such amount as may be prescribed the Executive Council from time to time drawn infavour of the Registrar, University of Health Sciences, Vijayawada towards the inspection fee.
- 33) The Inspection Committee sent by the University shall inspect the facilities made available by the management of the college and report to the University as to whether all the facilities required to be provided by the college are provided. The inspection committee shall also point out in its report the lacunae, if any, in fulfilment of the conditions required to be fulfilled and also advise as to the capability of the college to rectify the lacunae within a period of two months. Incase, there are lacunae in the fulfilment of the conditions the University may conduct re-inspection on payment of a sum of Rs.10,000/- (Rupees ten thousand only) or such amount as may be prescribed by the Executive Council from time to time towards re-inspection fee and shall receive a final report from the Inspection Committee.
- 34) After a detailed examination of the final report of the Inspection Committee, if the University is fully satisfied as to the fulfilment of the conditions for the affiliation of the fourth year BDS degree course of study.
- 35) On receipt of the intimation from the applicant college that all the staff members appointed in pursuance of the above statutes are in a position to start the teaching course, the University shall, after collecting an amount as specified by the Executive Council from time to time towards the affiliation fee and administration for the fourth year BDS degree course of study, University shall grant provisional affiliation for the fourth year BDS degree course of study. It shall be competent for the University to withdrawn the provisional affiliation granted herein by giving three months notice stating the reasons therefore to the management of the college. The interest accrued on the fixed deposit shall be spent on the maintenance of the Dental College.
- 36) The Provisional affiliation granted above by the University shall be conly for the fourth year BDS degree course of study. Thereupon the University shall permit the college to admit the students in the fourth year BDS degree course of study.
- 37) Compulsory Rotatory Resident Internship (CRRI) Trainings: IT shall be necessary for the students who have successfully completed the fourth year BDS degree course of study to undergo a Compulsory Rotatory Internship Training course for a period of one year to qualify for the award of BDS degree from the University of Health Sciences, Vijayawada.
- 38) By the time only six months period is left for the final BDS students to takeup the final BDS examination the management of the Dental College shall apply to the University for affiliation of Compulsory Rotatory Internship (CRRI) training course so as to enable the University to send an inspection committee at least three months before the commencement of the final year BDS degree examination to inspect the institution regarding the facilities and other requirements available in the institution as required in the statutes for the affiliation of Compulsory Rotatory Resident Internship training course. A demand draft for Rs.50,000/- (Rupees fifty thousand only) or such amount as may be drawn in favour of the Registrar, University of Health Sciences, Vijayawada shall be enclosed alongwith the application towards the inspection fee.
- 39) The management of the Dental College shall before applying for affiliation for the Compulsory Rotatory Internship training course provide the following facilities and staff members. The details regarding these provisions shall be furnished in the application for affiliation.

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- i) teaching hospitals with total built area of not less than 40,000 sft. Including college;
  - ii) rural centres with suitable staff and equipments.
  - iii) Quarters exclusively for interneees with all facilities for boarding and lodging at the teaching hospitals;
  - iv) At least two vans with capacity of ten seats with mobile dental clinical facilities for community dentistry programme;
  - v) The following staff members shall be appointed;
 

1) Tutor/Asst.Prof. for Comm.Dentistry Programme	1
2) Lady Dental Officer	1
3) Dental Mechanic	1
4) Dental Hygienist	2
5) Peon	1
6) Driver	2
- 40) On receipt of the application for affiliation for affiliation for Compulsory Rotatory Internship training course from the management of the college, the University shall send an inspection committee at least three months before the date of commencement of the final year BDS degree examination.

The Inspection Committee sent by the University shall inspect the facilities made available by the management of the college and report to the University as to whether all the facilities required to be provided by the college under statute 44 are made available. The inspection committee shall also point out in its report the lacunae, if any, in the fulfilment of the conditions required to be fulfilled and also advise as to the capability of the college to rectify the lacunae within a period of two months. In case there are lacunae in the fulfilment of the conditions the University may conduct re inspection on a payment of a sum of Rs.10,000/- (Rupees ten thousand only) or such amount as may be prescribed by the Executive Council from time to time made by the management of the college towards re-inspection fee and shall receive a final report from the inspection committee.

- 41) After a detailed examination of the final report of the inspection committee, if the University is fully satisfied as to the fulfilment of the conditions for the affiliation of Compulsory Rotatory Internship Training and on receipt of the intimation from the applicant college that all the staff members appointed in pursuance of the above statutes are in a position to start the Compulsory Rotatory Internship Training Course, the University shall, after collecting an amount as specified by the Executive Council from time to time from the college towards the affiliation fee and administration fee University shall grant permission for the Compulsory Rotatory Internship Training. It shall be competent for the University to withdraw the provisional affiliation granted herein by giving three months notice stating the reasons therefore to the management of the college.
- 42) The Dental college seeking affiliation to the Compulsory Rotatory Internship Training shall follow the course contents and regulations of the Dental Council of India in this regard. The college shall also follow the modifications in the course contents suggested by the Board of Studies and Academic Council of the University from time to time.
- 43) All the norms prescribed by the Dental Council of India shall be applied by the University in the area not covered by the statutes, ordinances and regulations framed by the University of Health Sciences, Vijayawada for the starting of a new Dental College. Thereupon the University shall permit the college to admit the students in the Compulsory Rotatory Resident Internship Training course of study.
- 44) It shall be competent for the University to inspect the Dental College atleast once in two years to observe whether the quality of service, teaching and research are properly maintained.
- 45) The University shall also be competent to send observers during examinations at their discretion.

**Note: Where the changes are made to existing statutes they are printed in Bold letters.**

- 46) The college authorities shall send to the University a report regarding the service, academic and research activities of the college and also annual staff return and vacancy position.
- 47) On the completion of the course of study by the first batch of students and on their appearing for the University examinations, the management of the college may make an application to the University for the grant of full affiliation of the BDS degree course of study. **The management of college has to submit application and to pay inspection fee and submit proposals about facilities provided in their dental college. On receipt of application for final affiliation / permanent affiliation the University shall send its inspection committee. Basing on the Inspection committee reports,** the University shall, after satisfying itself as to the performance of the college during the previous years and subject to the statutes and procedures as in force from time to time grant full affiliation to the BDS degree course of study.
- 48) The Executive Council shall have the power after due enquiry to withdraw full affiliation granted to a College, provided that before coming to such a decision, the Executive Council shall inform the Governing Body of the college concerned of its findings after enquiry and shall allow it an opportunity of making such representation as it may deem fit and shall record its opinion on the representation so made.
- 49) It shall be competent for the Executive Council to entertain or decline for reasons to be recorded in writing the application received from the Management of the Dental College for increase in the number of seats in the College.
- 50) No Dental college shall apply to the University for increase in seats until the first batch of students pass out of the college and the BDS degree so obtained is recognised by the Dental Council of India and notified by the Government of India.
- 51) The Management of the Dental College shall satisfy the University with the following norms as prescribed by the University and Dental Council of India in this regard from time to time while making application for increase in seats:.
- i) Proportionate increase in the staff pattern
  - ii) Proportionate increase in the equipment and laboratory facilities: and
  - iii) Proportionate increase in the accommodation
- 52) On receipt of the application from the Management of the Dental College for increase in seats, the University shall appoint an Inspection Committee to inspect the suitability of the facilities provided by the College for such increase in seats. A sum of Rs.50,000/- (Rupees fifty thousand only) or such amount as may be prescribed by the Executive Council from time to time shall be paid by the applicant through a Demand Draft drawn in favour of the Registrar, Dr. NTR University of Health Sciences, Vijayawada towards inspection fee.
- 53) The Inspection Committee referred to in Statute 58 shall report to the University as to whether all the requirements specified in statute 57 which are to be provided by the management of the college for increase in seats have been provided. The Inspection Committee shall also point out in its report the lacunae, if any in the fulfillment of the requirements to be provided and also advise as to the capability of the applicant to rectify the lacunae within a period of two months. The University shall conduct reinspection on payment of a sum of Rs.10,000/- (Rupees ten thousand only) or such amount as may be prescribed by the Executive Council from time to time made by the Management of the college towards inspection fee. The committee shall send its report.
- 54) On receipt of the final report of the above Inspection Committee and if the report is found satisfactory, the University shall recommend to the Dental Council of India for its Inspection and concurrence.

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- 55) On receipt of the concurrence from the Dental Council of India to increase the seats in the College concerned the University shall grant permission to the college concerned to admit students in the seats so increased.
- 56) The permission granted to the Management of the Dental College by the University under is liable to be withdrawn if the student and teachers ratio become disproportionate and is not in accordance with the regulations of the Dental Council of India. In case of such withdrawal, the permission shall be restored only when a satisfactory report is received by the University on an Inspection that the student- teachers ratio is proportionate as per the regulations of the Dental Council of India..
- 57) It shall be competent for the University to send an Inspector at any time to inspect the Dental College after two weeks notice to the management of the college and on receipt of report from the Inspector, the University may take any decision which in its opinion deems fit and necessary.
- 58) No affiliation Institution shall apply to the University for increase in seats in Undergraduate courses as well for starting of Postgraduate courses simultaneously. Such applications can be made in different academic years.
- 59) In case of the institutions controlled by Government / University of Health Sciences application of statutes 8 (a) (b) (c) and 16 shall be decided by Executive Council on the basis of merit. Government also shall sanction administrative fee and affiliation fee as grant to University.
- 60) The general statutes on affiliation which are not covered in this special statute on affiliation of Dental Colleges shall be binding in addition to the above statutes.

FORM - I  
(SEE STATUTE 3, 5, 6)

APPLICATION FOR CERTIFICATE OF REGISTRATION AND CONSENT FOR  
AFFILIATION.

1. Name / Name(s) of the applicant(s) :  
Trust / Society
2. Name of the college proposed. :
3. Whether the permission of the Govt. :  
to establish the college is obtained  
(copy of the order of the Govt. to be  
enclosed).
4. Whether the approval of the Govt. of :  
India is obtained. (Copy of the order  
of approval to be enclosed).
5. Details of the constitution of the :  
Managing Body of college (copies of  
bylaws / terms of the trust / society  
etc. to be enclosed).
6. Addressed to which communications :  
are to be Sent, with telephone  
number if available.
7. Address where the college is :  
proposed to be located.
8. Number of candidates to be admitted :  
in the first year of the BDS degree  
course.
9. Details regarding availability of :  
land, ready built area and other  
physical infrastructures, etc. of the  
college and the hospital (copies of  
title deeds and documents and latest  
encumbrance certificate, etc. to be  
enclosed).
10. Particulars regarding arrangements :  
of residential quarters for the staff.
11. Details regarding availability of :  
playgrounds.
12. Details regarding hostel facility :  
proposed.
13. Details of facilities and other :  
requirements Fulfilled as stipulated  
in the statutes of the University for  
issue of certificate or Registration  
(with necessary breakup details).
14. Details of ear-marked assets and :  
resources to be utilised for running  
the proposed Dental College.

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15. Details of the Master plan regarding :  
the development of college and hospital, future teaching hospital strength of beds and other necessary facilities available (plan shall be enclosed).
16. Details regarding the availability of :  
water supply, transport etc.
17. Details regarding the financial :  
soundness of the trust / society.
18. Whether the trust / society has the :  
capacity to deposit the amount specified in the statutes.
19. Details regarding the annual income :  
of the trust / society etc.
20. Particulars of fee remittance made :  
by the applicant trust / society.
21. Whether the trust / society fulfills all :  
the conditions and requirements as specified in the statutes to apply for certificate of registration.

Station:

Signature of the Applicant

Date:

List of Enclosures:

1. Certified copy of essentiality certificate issued by the Government.
2. Certified copy of byelaws / memorandum and articles of association / trust deed etc.
3. Financial Resources:
  - a) An stipulated in the guidelines of Medical Council of India.
  - b) Annual reports and audited balance sheets for the last 3 years.
4. Physical requirements:
  - a) An stipulated in the guidelines of Dental Council of India.
  - b) Certified copy of the title deeds of the total available land as a proof of ownership.
  - c) Proof of ownership of the existing hospital.
5. Certified copy of zoning plans of the available sites indicating their land use.
6. An undertaking that the management shall apply for affiliation for the new Dental college after getting the permission from the Government of India and also give declaration that they will confirm and abide by provisions of the University Act, statutes on affiliation and ordinances, of the Executive Council that are in force and that may be framed in future.

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**FORM-II**

No.

University of :

Place:

Dated the

**CONSENT OF AFFILIATION**

On the basis of the report of the Local Committee the University of Dr. NTR University of Health Sciences, Vijayawada has agreed, in principal, to affiliate the proposed Dental College to be established at ..... by the (Name of the Person / Society) ..... for grant of permission by the Government of India, Ministry of Health and Family Welfare, New Delhi under session 10 (B) of the Dentists (Amendment Act, 1993).

REGISTRAR

**NOTE: Recently proposed by Dental Council of India, New Delhi**

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## FORM III

(SEE STATUTE 11, 12)

Application for Provisional Affiliation by \_\_\_\_\_

College to start first, second, third and final year BDS degree course of study

1. Name and address of the applicant. :
2. Location of College with full address :  
with telephone number, if available.
3. Does the college satisfy all the :  
conditions stipulated in the statutes  
for the affiliation (with full details  
with evidence therefor).
4. Does the college possess the :  
certificate of Registration issued by  
Dr. NTR University of Health  
Sciences, Vijayawada for starting  
BDS degree Course by the college  
(copy of the Certificate of  
Registration to be Enclosed).
5. Whether the No Objection :  
Certificate from the Dental Council  
of India has been obtained by the  
college (produce evidence).
6. Whether the permission of the Govt. :  
of Andhra Pradesh has been obtained  
by the College (produce evidence).
7. Whether the approval of the Govt. of :  
India has been obtained by the  
College (Produce evidence).

Station:

Signature of the Applicant

Date:

## MINIMUM PHYSICAL REQUIREMENTS OF A DENTAL COLLEGE

### General:

1. **Administrative Block:**  
Accommodation may be provided for principal / Dean's Office, Staff Room, College Council Room, Office Superintendent's room, Office, Record room, Examination hall and Assembly Hall, Common rooms with comfortable number of toilets separately for men and women students, cafeteria, and other necessary accommodations and also provision for modern amenities like computers, Xerox machine and Inter Departmental Communications Systems etc.
2. **Central Library:**  
With sufficient space minimum for 50% (students) of the total strength of the College. (Eg. For 100 students in 40 admission:-  $40 \times 5 = 200$ ) and in proportion to the total strength of the college for reading and having good lighting and ventilation and adequate space for staking and display of books and journals.  
  
There should be provision for:-
  - a) Staff reading room.
  - b) Rooms for librarian and other staff.
  - c) Microfilms / CD ROMS and netting computer section printing & Xeroxing.
  - d) Journal room.
3. General photographic and audiovisual sections with accommodation for studio dark room enlarging and photostat work, Accommodation should also be provided for Artists and Dental / Medical Illustrators, Modelers etc.
4. One Central gas plant or adequate number of smaller units.
5. One centralized Generator, Compressor or adequate number of smaller units.
6.
  - a) There should be incinerator for proper disposal of waste materials used in the hospital, (Sharps, Non Sharps Separately).
  - b) Fumigator also should be provided for disinfection to all dental clinics of the college.
7. Dental Workshop with accommodation and facilities for repair of mechanical electrical and electronic equipment. Facilities for carpentry and plumbing should also be available. N.B.: Adequate sanitary facilities must be provided for the teaching staff, students (Men & Women) technical and other staff in all sections as required, as well as for the patients.

### Accommodation:

### General Remarks:-

All departments pre-clinical, Para-clinical should be housed preferably in a unitary building having all prescribed facilities in each departments and located near to the attached hospitals : Separate resuscitation Center for emergency treatment at college Dental Specialty Hospital.

Every College should establish a rural clinical center at Grama Panchayath Level with facilities to teach students, interns for the Clinical training with holistic and comprehensive treatment for rural patients in today's state of art of dental and oral therapy under the supervision of qualified specialized dental teachers.

Five acres of land as prescribed by new dentists amendment Act, 1993, (Annexure-IV)

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There should be minimum three lecture theatres in the college with adequate seating capacity. They should be with good acoustics. Lecture theaters and demonstration rooms should be provided with necessary audio visual aids.

In addition to the lecture theatre, there should be an auditorium or a big class room to capacity of 500 persons of proper capacity and size.

Ample space shall be provided in each department for research work and further expansion of its activities.

Adequate number of store-rooms should be provided in each department.

Quarters for Principal / Dean of the College be provided.

Hostels for Men and Women students be provided. Provision of quarters for staff is desirable.

College Gymkhana (indoor and outdoor games with Physical instructor) and play grounds should be provided.

#### TEACHING HOSPITALS:-

The following departments of Dental College will be headed by HOD who are under Principal / Dean for Supportive administrations of the department for carrying out designated duties.

NOTE:- Each department should be headed by a Professor. However, in case persons with requisite qualification etc. for the post of Professors as laid down by the Dental Council of India are not available to head the different departments of Dental College then a provisional post of an Associate Professor be considered adequate to head the department to tide over this difficulties and that this post be upgraded to that of a Professor as and when the incumbent attains the qualifications etc. prescribed by the Dental Council of India for the post of Professor.

[As per Annexure number : V (a)]

1. Oral Medicine & Radiology.
2. Oral & Maxillofacial Surgery
3. Prosthodontics Crown & Bridge including implantology and Dental Materials.
4. Periodontics.
5. Conservative Dentistry including Endodontis
6. Pedodontics
7. Oral Pathology, Microbiology & Virology, Dental Anatomy & Histology
8. Orthodontics
9. Community Dentistry (Preventive Social Dentistry).

Medical Subjects departments of the college can be headed by Assistant Professor.

Medical Subjects Departments headed by Professors & Assistant Professors in case of Medical College departments are utilized for teaching BDS Students.

1. Human Anatomy & Histology including embryology and anthropology
2. Physiology & Biochemistry
3. Pharmacology
4. Pathology and Microbiology
5. General Medicine
6. General Surgery.

NOTE:- Since all colleges should be established as independent college. All medical subjects departments should be established in the college for better teaching of the students.

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### Year-wise requirements for starting a new Dental College

It is recommended that while the year-wise Teaching staff for starting new colleges with 40/60/100 admissions to the BDS Course as per Annexure Nos.I, II, III.

General:

- 1) Accommodation be provided for Dean / Principal, Superintendent's office, Hospital office, Staff Nurse's room. Waiting hall for men and women visitors. There should be accommodation for:-

Enquiry Office.

Reception office.

Store rooms.

Central Record Section.

Hospital and Staff Committee room with computer facilities.

- 2) Central Registration Department should be provided. (Restroom for the General public should be provided as required).
- 3) 20 free beds provision should be made for Oral Surgery, Pedodontics specialty for in-patients in 100 bedded attached hospital.

Required Dental and Medical staff should be appointed by way of Residents to attend on these patients as well as on other emergencies by rotation throughout the day. They should be provided with residential accommodation. All clinical departments shall be equipped with state of art equipments with facilities for separate separation of sharps and non-sharps, Fumigation, asepsis, sterilization and necessary materials and medicaments.

The number of Dental chairs and Dental units (10 days state of art) each required shall be two and half times the number of students admitted annually and should be as per number of clinical hours allotted for each subjects in each departments under the Dental Council of India regulations. There should be provision for 4 handed dentistry with sufficient space between each Dental units and chairs and preferably with cubicals to control airborne infection as well as psychological comforts of patients and students training. Separate (Resuscitation) Centre for emergency care of the patients. All clinical and laboratory procedures should have proper protocol for control and prevention of cross infection.

The Dental Hospital service clinical assistants, post graduate students and other activities would require suitable number of additional dental chairs and dental units and these cannot be mixed up with the number of chairs shown above for the undergraduate teaching requirements.

Necessary equipments and space with laboratory for the following subjects for each students should be provided:-

Human Anatomy, Physiology and Biochemistry, Pathology and Microbiology, Pharmacology, General Medicine and General Surgery for clinical investigations suitably equipped should be provided along with inpatients wards (free wards for training students).

Dental chairs and units to be provided for clinical examination and biopsy.

Non-clinical exercises equipments (Phantom work benches) for fabrication of various prosthesis with laboratory for its fabrication.

A balance room, store room, special room for high speed centrifuge are also necessary with required microscopes with higher magnification and other histological studies.

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Animal rooms with necessary facilities (taxing care for control outgoing odour of the animal and health and hygiene of the animal).

Demonstration room – One room for audio-visual aids should be provided for demonstrations purpose.

MUSEUM : A well organized museum with a good collection of specimens models and charts should be established for all pre-clinical para clinical and clinical subjects.

RESEARCH : Research facilities should be made available to teaching staff and post graduate students.

There should be a well equipped laboratory attached to the prosthetic clinic.

Phantom benches with simulations of clinical units for non clinical exercises in Conservative and Endodontics for pre-clinical programs.

Separate laboratory benches for dental materials supported with research facilities in the subject.

There should be a well equipped Dental Radiology Department with necessary facilities for protection against radiation hazard.

The Physical requirements of the basic medical departments viz., Anatomy, Physiology, Biochemistry, Pharmacology, Pathology and Microbiology, General Medicine and General Surgery would be the same as stipulated by Medical Council of India from time to time.

MINIMUM STAFFING PATTERN FOR UNDERGRADUATE DENTAL STUDIES  
FOR 40/60/100 ADMISSIONS TO A **B.D.S.** COURSE.

Principal / Dean :

All Dental Colleges should be headed by qualified principal having post-graduate qualification in any of the dental subjects. The Vice-Principal also should have post-graduate qualification in any of the Dental Subjects.

a) DENTAL STAFF – (FOR DENTAL SPECIALITY SUBJECTS)

There shall be a 3 tier system of uniform designation of Dental Teachers throughout India in all the Dental Institutions. They shall be:-

- 1) Professors (3 + 5 – teaching experience)
- 2) Readers (3 years after M.D.S. teaching experience)
- 3) Lecturers (M.D.S.)

Teaching experience in the subject at Dental Colleges.

NOTE:- Each department should be headed by a Professor. However, in case persons with requisite qualification etc. for the post of Professors as laid down by the Dental Council of India are not available to head the different departments of Dental College then a Provisional post of an Association Professor be considered adequate to head the department to tide over this difficulties and that this post be upgraded to that of a Professor as and when incumbent attains the qualifications etc prescribed by the Dental Council of India for the post of Professor.

The Principal / Dean should teach one of the subjects and he / she will be the Professor and the Head of the Department in his / her speciality. Under the event of the HOD is promoted as Head of the Institution Professor post may be filled by promoting next eligible person in the cadre. The teaching strength for 40 admissions – 60 admissions-100 admissions shall be as follows respectively.

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	I 40 Admissions	II 60 Admissions	III 100 Admissions
Professors:-			
In the interest of proper parting of education in all dental specialty subjects it is preferred to have 9 Professors.			
	40 Admissions	60 Admissions	100 Admissions
Reader	9 (one each for the 9 depts.)	11 (of these 2 for Prosthetics and 2 for Conservative Dentistry to be earmarked).	13 of these, 3 for Prosthetic, 2 for Oral Surgery and 2 for Conservative Dentistry to be earmarked).
Lecturers	16 Break-up	24 Break-up	36 Break-up
Prosthetics, Crown & Bridge including Implantology and Dental Materials.	3	5	8
Conservative Dentistry including Endodontics	3	5	8
Oral and Maxillofacial Surgery	2	3	4
Periodontics	2	3	4
Orthodontics	1	2	3
Pedodontics	1	1	2
Oral Pathology and Microbiology, Dental Anatomy and Histology	2	3	3
Oral Medicine and Radiology	1	1	2
Community Dentistry (Preventive & Social Dentistry)	1	1	2
	16	24	36
[Annexure V (a) & V (b)]			

DCI's decision of 88<sup>th</sup> Session (May, 1996, New Delhi)  
(Recommended number of Professors are 9, one each to head, each speciality department).

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NOTE:- (1) Each department should be headed by a Professor. However in case persons with requisite qualifications etc. for the post of Professors as laid down by the Dental Council of India are not available to head the departments of a Dental college then a provisional post of an Associate Professor be considered adequate to head the department to tide over this difficulty, and that incumbent attains the qualifications etc., prescribed by the Dental Council of India for the Post of Professor as per Annexure No. I, II & III.

There should be one person at the level of Assistant Professor should be full time \_\_\_\_\_ in Dental Colleges. In case where the Medical College staff are part time for the Dental College(40-60-100) admissions as per the Annexure enclosed.

(b) Non-Teaching Clinical Posts.

Contents : It is recommended that three posts of Residents should be created to attend on Oral-Surgical in-door as well out-door emergency cases round the clock.

Oral Surgeons : It is recommended that for a daily-patient attendance of old and new patients up to 100 four non-teaching Dental Surgeons should be provided and for every additional 100 patients two more Dental Surgeons should be provided, preferably with PG qualification.

(c) Teaching Staff for subjects of Pre-clinical, Para-Clinical and Clinical departments of the medical subjects in a Dental College.

\_\_\_\_\_ would be in the interest of the Dental Students to have full time staff to teaching medical subjects also. As per Dental Council of India policy all colleges should be independent for better administration and teaching of the students in the college should have their own departments in Medical subjects. However in case where teaching staff of medical college is available the service of those staff members could be availed for medical subjects.

The following will be the staffing pattern in (Medical subjects full-time) for admission per year [Annexure V (b)].

	40		60		100	
	Reader / Asst.Prof.	lecturer	Reader / Asst.Prof.	lecturer	Reader / Asst.Prof.	lecturer
Anatomy	1	2	1	3	1	4
Physiology & Biochemistry	1	2	1	3	2	3
Pharmacology	1	2	1	3	1	4
Pathology & Microbiology	1	2	1	3	2	3
General Medicine	1	2	1	3	1	4
General Surgery	1	2	1	3	1	4
Anaesthesia.	1	1	1	1	1	1

Consultants for 100 bed hospital including skin, ENT, Plastic Surgery, Ophthalmology and Psychiatry.

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(d) Other staff 40 admissions and proportionate increase for higher admission (60/100)

1. Nurses : One Nurse per each Clinical Department except in Oral Surgery where it should be minimum 3 nurses.
2. \_\_\_\_\_side Assistant / Dental Hygenists. : One in each clinical department and minimum 3 in Periodontia where over and above 100 patients, the Out-patients work load is heavy for additional 50 out patients, 1 (one more hygenist in the department of Periodontia + 2 Reserve.
3. Dental mechanics : Minimum 7 – 3 for prosthetics, 1 for Conservative Dentistry, 1 for Oral Surgery and periodontia, one for Orthodontia and one for Pedodontia.
4. Histopathology Technicians : Two
5. Laboratory Assistants : Two in each clinical and one in each non clinical department.
6. Clinic / Lab Cleaners : One upto 10 chairs or ten students in each laboratory.
7. Junior Mechanical Engineer : One
8. Electronic Engineer : One
9. Junior Electrical Engineer : One
10. Artist : One
11. Photographer : One
12. Senior Radiographer. : One
13. Radiographer / X-ray Technician : One
14. Carpenter : One
15. Plumber-cum-Mechanic : One
16. Electrician : One
17. Office Superintendent : One
18. Head Clerk : One
19. Accountant : One
20. Cashier : One
21. Senior Scale Stenographer : One
22. Steno-typist : One
23. Storekeeper : One

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24. Assistant storekeeper : One
25. Librarian : One
26. Assistant Librarian : One
27. Library Attendants : Two
28. Clerks : Three (For admission less than upto 40  
for admission 100 =5)
29. Record Keeper : One
30. Office Peons. : Four
31. Watchman : Four.
32. Sweepers : 12 for less than 40 admissions 16 for less than 60  
admissions. 20 per 100 admissions.
33. PA to the Head of the : One  
Institution.

Staff for Each Clinical Department.

34. Store - Clerk : One

Note on designation of Teaching Posts (Dental)

The equivalence of the designation of the 3 tier systems of Teaching Staff (Dental) at a Dental Institution as Enumerated above shall be as under:-

- 1) READER: (New Designation) should be considered as equivalent to old designation : Reader / Assistant professor, Senior Lecturer (with Post-Graduate qualification with 3 years teaching experience in the subject after M.D.S.)
- 2) LECTURER: with post graduate qualification.

## CONTENT

## MINIMUM BASIC QUALIFICATION AND TEACHING EXPERIENCE REQUIRED FOR TEACHERS FOR UNDER-GRADUATE DENTAL STUDIES.

## A) Dental Staff:

Principal / Dean : 13 years of teaching experience in the subject after MDS in Dental College out of which 5 years as Professor. Same qualification prescribed for a Professor.

Professors : A BDS Degree of an Indian University or an equivalent qualification with post graduate qualification in the subject and with 5 years teaching experience in the subject after the Postgraduate qualification as Reader.

However, for the purpose of teaching Oral Anatomy and Histology, Dental Materials and Community Dentistry a candidate with BDS or equivalent qualification with 10 years teaching experience in that subject may be considered for the post of a Reader till such time Post-Graduate training facilities in this subject is available in our country.

However, such a candidate without post-graduate qualification cannot be considered for the post of a Professor.

Associate Professor : A BDS Degree of an Indian University of equivalent qualification with Post-Graduate qualification in the subject and with 3 years teaching experience in the subject as Reader after he gets his post graduate qualification.

Readers : A BDS Degree of an Indian University or an equivalent qualification with post graduate qualification in the subject and with 3 years teaching experience in the subject after postgraduate qualification in the subject of specialization.

Lecturers : A MDS Degree of an Indian University in the subject of an equivalent qualification with postgraduate qualification in the subject.

Teaching experience in the subject means where the BDS Students are trained.

## B) Medical Staff:

Professor, Assistant Professor, Reader / Senior Lecturers for Anatomy, Biochemistry, Physiology, Pathology, Microbiology and Pharmacology / Medicine, Surgery and Anesthesia, General Medicine, General Surgery as prescribed by the Medical Council of India for such posts.

Note: BDS with Ph.D in medical subjects BDS with M.Sc. should be considered for Assistant Professor.

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Demonstrators for Anatomy, MBBS or M.Sc. (in the subject) Physiology, Biochemistry, Pathology or BDS with M.Sc. in the Microbiology and Pharmacology subject.

#### INTERNSHIP:

Every candidate will be required after passing the fourth BDS Examination to undergo one year paid rotating internship in a recognized Dental College before awarding a Degree.

The period of posting for internship is as follows:-

- |                                  |   |              |
|----------------------------------|---|--------------|
| 1) Oral Medicine & Radiology     | - | 1 month      |
| 2) Oral & Maxillofacial Surgery  | - | 2 months     |
| 3) Prosthodontics                | - | 1 1/2 months |
| 4) Periodontics                  | - | 1 month      |
| 5) Conservative Dentistry        | - | 1 ½ months   |
| 6) Pedodontics                   | - | 1 month      |
| 7) Oral Pathology & Microbiology | - | 15 days      |
| 8) Orthodontics                  | - | 1 month      |
| 9) Community Dentistry           | - | 2 months     |
| 10) Elective postings            | - | 15 days.     |

STATUTES ON AFFILIATION OF B.D.S INTERNSHIP PROGRAMME COLLEGES

- 1) The Provisional affiliation granted above by the University shall be only for the fourth year BDS degree course of study. Thereupon the University shall permit the college to admit the students in the fourth year BDS degree course of study.
- 2) Compulsory Rotatory Resident Internship (CRRI) Trainings: IT shall be necessary for the students who have successfully completed the fourth year BDS degree course of study to undergo a Compulsory Rotatory Internship Training course for a period of one year to qualify for the award of BDS degree from the University of Health Sciences, Vijayawada.
- 3) By the time only six months period is left for the final BDS students to takeup the final BDS examination the management of the Dental College shall apply to the University for affiliation of Compulsory Rotatory Internship (CRRI) training course so as to enable the University to send an inspection committee at least three months before the commencement of the final year BDS degree examination to inspect the institution regarding the facilities and other requirements available in the institution as required in the statutes for the affiliation of Compulsory Rotatory Resident Internship training course. A demand draft for Rs.**50,000/-** (Rupees fifty thousand only) or such amount as may be drawn in favour of the Registrar, University of Health Sciences, Vijayawada shall be enclosed alongwith the application towards the inspection fee.
- 4) The management of the Dental College shall before applying for affiliation for the Compulsory Rotatory Internship training course provide the following facilities and staff members. The details regarding these provisions shall be furnished in the application for affiliation.
  - i) teaching hospitals with total built area of not less than 40,000 sft. Including college; rural centres with suitable staff and equipments.
  - i. Quarters exclusively for internees with all facilities for boarding and lodging at the teaching hospitals;
  - ii. At least two vans with capacity of ten seats with mobile dental clinical facilities for community dentistry programme;
  - iii. The following staff members shall be appointed;
 

1) Tutor/Asst.Prof. for Comm.Dentistry Programme	1
2) Lady Dental Officer	1
3) Dental Mechanic	1
4) Dental Hygienist	2
5) Peon	1
6) Driver	2
- 5) On receipt of the application for affiliation for affiliation for Compulsory Rotatory Internship training course from the management of the college, the University shall send an inspection committee at least three months before the date of commencement of the final year BDS degree examination.

The Inspection Committee sent by the University shall inspect the facilities made available by the management of the college and report to the University as to whether all the facilities required to be provided by the college under statute 44 are made available. The inspection committee shall also point out in its report the lacunae, if any, in the fulfilment of the conditions required to be fulfilled and also advise as to the capability of the college to rectify the lacunae within a period of two months. In case there are lacunae in the fulfilment of the conditions the University may conduct re inspection on a payment of a sum of Rs.10,000/- (Rupees ten thousand only) or such amount as may be prescribed by the Executive Council from time to time made by the management of the college towards re-inspection fee and shall receive a final report from the inspection committee.

**Note: Where the changes are made to existing statutes they are printed in Bold letters.**

- 6) After a detailed examination of the final report of the inspection committee, if the University is fully satisfied as to the fulfillment of the conditions for the affiliation of Compulsory Rotatory Internship Training and on receipt of the intimation from the applicant college that all the staff members appointed in pursuance of the above statutes are in a position to start the Compulsory Rotatory Internship Training Course, the University shall, after collecting an amount as specified by the Executive Council from time to time from the college towards the affiliation fee and administration fee University shall grant permission for the Compulsory Rotatory Internship Training. It shall be competent for the University to withdraw the provisional affiliation granted herein by giving three months notice stating the reasons therefore to the management of the college.
- 7) The Dental college seeking affiliation to the Compulsory Rotatory Internship Training shall follow the course contents and regulations of the Dental Council of India in this regard. The college shall also follow the modifications in the course contents suggested by the Board of Studies and Academic Council of the University from time to time.
- 8) All the norms prescribed by the Dental Council of India shall be applied by the University in the area not covered by the statutes, ordinances and regulations framed by the University of Health Sciences, Vijayawada for the starting of a new Dental College. Thereupon the University shall permit the college to admit the students in the Compulsory Rotatory Resident Internship Training course of study.

**Dr. NTR UNIVERSITY OF HEALTH SCIENCES**  
**AP::VIJAYAWADA**



**RECOMMENDATIONS ON STATUTE ON AFFILIATION OF  
BDS COURSE COLLEGES ADOPTED  
BY THE EXECUTIVE COUNCIL OF  
*Dr. NTR UNIVERSITY OF HEALTH SCIENCES***