

*Dr. NTR UNIVERSITY OF HEALTH SCIENCES  
ANDHRA PRADESH  
VIJAYAWADA – 520 008*



*INSPECTION REPORT TO ISSUE  
PROVISIONAL AFFILIATION FOR  
CONSENT OF AFFILIATION FOR MBBS COURSE  
WITH IN TAKE OF 100 STUDENTS*

**INSPECTION REPORT FOR GRANTING PROVISIONAL AFFILIATION**  
**FOR consent of affiliation for MBBS Course**

Name of the college ,

Postal address,

Phone numbers,

Email,

web site

Course Offered by the college

Inspection done for the course

Year of Establishment

Name of the Management / Society

Name and address of the competent authority with whom the University should correspond initially:

Phone No.

Fax No.

- Registration of society
- Memorandum of society
- Composition of Governing Council members attended for meeting.
- Minutes of the meeting

Sanction number of Intake of Students :

Lr.No. & Date of Essentiality Certificate issued by Govt. of India.

Lr.No. Date permission issued by Govt. of India.

Proceedings No. in which provisional affiliation / renewal affiliation was granted by NTRUHS for the previous year.

Name of the University Inspectors

Address

Tel./ e-mail

1.

2.

1. Land:

- a) Clear description and layout of the land where the college is situated.
- b) Details of the ownership
- c) Encumbrance certificate
- d) Land registration document.

Signature of the Inspectors:

1)

2)

3)

2

2. Building:

- a) No. of buildings
- b) Plan of building with description of floor areas
- c) Ownership documents

3. Hostel:

- a) Location of the Hostel
- b) Distance from the college
- c) Availability of separate hostels for the Girls and Boys and their capacity
- d) Mess facilities
- e) Transport facility

Signature of the Inspectors:

1)

2)

3)

INSPECTION REPORT FOR GRANTING PROVISIONAL AFFILIATION  
FOR CONSENT OF AFFILIATION FOR MBBS COURSE  
With Intake of 100 Students

**Department of Anatomy**

1. Whether the following infrastructure, furniture and necessary equipment are provided as per MCI Norms : Provided / Not provided.

- a) Lecture hall – to accommodate 100 students.
- b) Demonstration room (45 Sq.mt) – with necessary equipment so as to accommodate 50 to 60 students.
- c) Dissection hall (250 Sq.mt) – to accommodate 100 students at a time with necessary equipment.
- d) Histology Laboratory (150 sq.mt) including preparation room of 18 sq.mts) with necessary equipment.
- e) Museum (150 sq.mt area) furnished adequately and provided with necessary specimens and models.
- f) Departmental Library (30 sq.mt area) containing atleast 80-100 books by different authors.
- g) Research Laboratory for staff (50 sq.mt area).

h) Whether separate rooms of dimensions as indicated against each of the following categories of staff are provided:

Available / Not available.

- 1. Prof. & Head of the Dept.  
room 1 (18 sq.mts)
- 2. Associate Professors  
rooms 2 (15 sq.mts)
- 3. Assistant Professors / Lecturers  
room 1 (20 sq.mts)
- 4. Tutor's/Demonstrators  
room 1 (15 sq.mts)
- 5. Steno-Typist's room (adjacent to Professor's room 1 (12 sq.mts)
- 6. Working accommodation for non - Teaching staff 1 (12 sq.mts)

Signature of the Inspectors:

1)

2)

3)

4

2. Whether the following Staff members are Appointed or Not appointed  
appointed as per MCI norms:

1. Professor & Head of the Department. 1(one)
2. Readers 2 (two)
3. Lecturer 3 (three)
4. Tutors/Demonstrators 4 (four)
5. Technicians/Technicians 4 (four)
6. Steno-Typist 1 (one)
7. Artist-cum-Modeller 1 (one)
8. Dissection Hall Attenders. 6 (six)
9. Store keeper cum clerk 1 (one)
10. Sweepers 6 (six)

Signature of the Inspectors:

1)

2)

3)

5

## Department of Physiology including Biophysics

1. Whether infrastructure, furniture and necessary equipment are provided as per MCI Norms for the following: : Provided / Not provided.

- a) Lecture hall – to accommodate 100 students.
- b) Demonstration room (45 Sq.mt) – with necessary equipment so as to accommodate 50 to 60 students.

Practical Rooms / Human Laboratories with necessary furniture and to accommodate 50 to 60 students.

- c) Amphibian laboratory (150 sq.mts including preparation room of 14 sq.mts.)
- d) Mammalian Laboratory (60 sq.mts including 14 sq.mts for preparation room).
- e) Hematology lab (150 sq.mts including 14 sq.mts for preparation room).
- f) Clinical Physiology Laboratory (60 sq.mts area).
- g) Departmental Library (30 sq.mt area) containing atleast 80-100 books by different authors.

- h) Research Laboratory for staff (50 sq.mt area). Provided / Not provided.
- i) Whether separate rooms are provided for the following categories of staff as indicated against each are available:

- 1) Prof. & Head of the Dept.  
room 1 (18 sq.mts)
- 2) Associate Professors /Reader  
room 2 (15 sq.mts)
- 3) Assistant Professor's /Lecturers  
room 1 (20 sq.mts)
- 4) Tutor's/Demonstration  
room 1 (15 sq.mts)
- 5) Department Office-cum-clerical  
room 1 (12 sq.mts)
- 6) Working accommodation for non -  
Teaching staff (12 sq.mts)

Signature of the Inspectors:

1)

2)

3)

2. Whether the following Staff members are Appointed or Not appointed  
appointed as per MCI norms:

1. Professor & Head of the Department.

1 (one)

2. Readers 2 (two)

3. Lecturer 2 (two)

4. Lecturer in Bio Physics 1 (one)

5. Tutors /Demonstrators 4 (four)

6. Technical Asst./Technicians 4 (four)

7. Store keeper cum clerk 1 (one)

8. Sweepers 2 (two)

9 Steno - typist 1 (one)

10. Laboratory Attendants 3 (three)

Signature of the Inspectors:

1)

2)

3)

7

Signature of the Inspectors:

1)

2)

3)



## Department of Biochemistry

1. Whether infrastructure, furniture and necessary equipment are provided as per MCI Norms for the following: : Provided / Not provided.

- a) Lecture Hall – to accommodate 100 students.
- b) Demonstration room (45 Sq.mt) – with necessary equipment so as to accommodate 50 to 60 students.
- c) Practical Class room (150 sq.mts. including 14 sq.mts for preparation room).
- d) Departmental Library with 30 sq.mt area with atleast 80-100 books by different authors.
- e) Research Laboratory for staff with 50 sq.mt area.
- f) Whether separate rooms are provided for the following categories of staff as indicated against each: Provided / Not provided.
  - i) Professor & Head of the Department (18 sq.m. area).
  - ii) Associate Prof. - One room (15 sq.m. area each)
  - iii) Asst.Professor/Lectures(Three)-One room (12 Sq.m area)
  - iv) Tutors/Demonstrators - One room (15 sq.m area)
  - v) Department office cum clerical room one (12 sq.m. area)
  - vi) Working accommodation for non-teaching staff (12 sq.m. area)
  - vii) There shall be a small separate acid room for storing corrosive acids and chemicals needed for laboratory work;
  - viii) There shall be a clinical laboratory with laboratory tables and all necessary equipments to carryout clinical investigations for the patients from the attached hospitals.
  - ix) There shall be a waiting room for the patients adjacent to it and arrangements to receive specimens;
  - x) Research laboratory for staff members about 30' x 60' with all necessary laboratory fittings;
  - xi) Arrangements for gas supply;

Signature of the Inspectors:

1)

2)

3)

2. Whether the following Staff members are appointed as per MCI norms are appointed: Appointed / Not appointed

- |                                     |         |
|-------------------------------------|---------|
| 1) Professor                        | 1(one)  |
| 2) Reader                           | 1(one)  |
| 3) Lecturer                         | 1 (one) |
| 4) Tutors /Demonstrators            | 2 (Two) |
| 5) Technical Assistant/ Technicians | 4(Four) |
| 6) Laboratory Attendants            | 1(one)  |
| 7) Storekeeper cum clerk            | 1(One)  |
| 8) Sweepers                         | 2(two)  |

Signature of the Inspectors:

1)

2)

3)

**Inspection report about teaching hospital for granting consent of affiliation for MBBS Course with intake of 100 students.**

1. Name of the hospital with address :
  
2. Name of the Medical College & Society :
  
3. Whether following accommodation is : Provided / Not provided.  
provided for the as per MCI Norms.
  - a) Accommodation for Dean / Superintendent of Hospital. (36 sq.mts. + 36 Sq.mts) :
  - b) Enquiry Office :
  - c) Reception Area (300 Sq.mts) with patients waiting room and drinking water facility etc. :
  - d) Store Rooms :
  - e) Central Medical Record Section. :
  - f) Linen Rooms :
  - g) Hospital staff committee meeting hall. :
  - h) Central Registration and Statistics departments with computer facility. :
- 4) Number of beds with necessary facilities provided in hospital; Department wise bed distribution to be shown. :
- 5) Laboratory Facility in the Hospital. :
- 6) Number of operation theatres with necessary accessories according to MCI norms :

Signature of the Inspectors:

1)

2)

3)

7) Whether the following are provided; :

- a) Central Sterilisation services:
- b) Laundry
- c) Central hospital pharmacy
- d) Central Kitchen
- e) Central hospital stores

8) Whether Central casualty department with :  
necessary facilities provided.  
Indicate the number of beds provided.

9) Whether incinerating plant is established :

### C E R T I F I C A T E

Certified that we have actually, Physically verified the infrastructural facilities available in the college & Hospital towards consent of affiliation for MBBS course with intake of \_\_\_\_\_ students in (Name of the college) \_\_\_\_\_ and found them to be **satisfactory / not satisfactory.**

1)Signature of the Member of  
inspection committee:  
with Name & Address

2)Signature of the Member of  
inspection committee:  
with Name & Address

3)Signature of the Member of  
inspection committee:  
with Name & Address

Signature of the Inspectors:

1)

2)

3)

12